

Equality Impact Assessment Template

Please complete this template using the [Equality Impact Assessment Guidance document](#)

Version 4: January 2019

Title of proposal (include forward plan reference if available)	Alcohol Licensing Policy Consultation
Directorate and Service Area	Adult Social Care, Health & Well Being
Name and title of Lead Officer completing this EIA	Neil Cox – Service Manager
Contact Details	neil_cox@sandwell.gov.uk 0121 569 3107
Names and titles of other officers involved in completing this EIA	N/A
Partners involved with the EIA where jointly completed	N/A
Date EIA completed	29 January 2019
Date EIA signed off or agreed by Director or Executive Director	30 January 2019
Name of Director or Executive Director signing off EIA	Stuart Lackenby, Director – Prevention & Protection David Stevens, Executive Director – Adult Social Care Health & Well Being
Date EIA considered by Cabinet Member	30 January 2019

See [Equality Impact Assessment Guidance](#) for key prompts that must be addressed for all questions

1. The purpose of the proposal or decision required (Please provide as much information as possible)

This document provides an assessment of the equalities impact of the proposed update to the local authority's Statement of Licensing Policy which it is proposed to issue for public consultation, should Cabinet approval be received.

Section 5 of the Licensing Act 2003 requires the Council as the Licensing Authority to prepare and publish its own statement of Licensing Policy as to how it intends to carry out its licensing functions under the Act.

The Council's current Statement of Licensing Policy was approved by full council in March 2014.

The Act requires the Council, in respect of each five year period, to determine its policy with respect to the exercise of its licensing functions, and publish and updated statement of that policy.

This report therefore seeks permission to commence consultation on a revised statement of policy in line with the requirements of the Licensing Act 2003.

The Act specifically requires, as part of the consultation process, for the Licensing Authority to consult the following:-

- the Chief Officer of Police;
- the Fire and Rescue Authority for the area;
- representatives of persons holding premises licences, personal licenses or club premises certificates;
- representatives of businesses and residents.

2. Evidence used/considered

The updated Licensing Policy has been drafted in conjunction with health partners via the Cooperative Working board, in recognition of the impact the sale and supply of alcohol has on the borough's population.

Whilst licensing decision making is limited to the scope of the four licensing objectives as outlined above we believe that a revised licensing policy should contain information which provides the applicant or license holder with a clear understanding of the impact of alcohol on borough to raise their awareness of the responsibility they hold.

On this basis the proposed Statement of Licensing Policy being put forward for consultation now contains far more health related information outlining the potential harm the misuse of alcohol is having on the residents of the borough.

In addition to this the revised policy also includes more information on:

- Modern Day Slavery
- Child Sexual Exploitation
- Public Health related information

To accompany the policy document it is also proposed to provide a guidance document for applicants and license holders to support them to understand the practical steps they can take to manage their responsibilities as a License Holder effectively and support the long term health and well being of the boroughs residents

3. Consultation

The revisions to the previous policy have been made in consultation the membership of Cooperative Working Board which includes senior representation from:

- Public Health
- Sandwell and West Birmingham Hospital Trust
- Sandwell and West Birmingham Clinical Commissioning Group

This has enabled us to produce a proposed policy to be used during the formal consultation period.

Should approval be received from Cabinet further consultation will take place with the following stakeholders:

- The Chief Officer of Police
- The Fire Authority
- Such persons as the council considers to be representative of holders of premise licenses
- Such persons as the council considers to be representative of holders of club premise certificates
- Such persons as the council considers to be representative of holders of personal licenses
- Such persons as the council considers to be representative of businesses and residents in the area.

4. Assess likely impact

Please give an outline of the overall impact if possible.

Please complete the table below at 4a to identify the likely impact on specific protected characteristics

4a. Use the table to show:

- Where you think that the strategy, project or policy could have a negative impact on any of the equality strands (protected characteristics), that is it could disadvantage them or if there is no impact, please note the evidence and/or reasons for this.
- Where you think that the strategy, project or policy could have a positive impact on any of the groups or contribute to promoting equality, equal opportunities or improving relationships within equality characteristics.

Protected Characteristic	Positive Impact	Negative Impact	No Impact	Reason and evidence (Provide details of specific groups affected even for no impact and where negative impact has been identified what mitigating actions can we take?)
	✓	✓	✓	
Age			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Disability			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics

Gender reassignment			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Marriage and civil partnership			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Pregnancy and maternity			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Race			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Religion or belief			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics

Sex			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Sexual orientation			✓	The proposed policy is generic, holds no negative impact and the subject it addresses/prohibits is not particular to a specific group. On this basis there is no impact that are specific to any or all protected characteristics
Other				

Does this EIA require a full impact assessment? Yes No

If there are no adverse impacts or any issues of concern or you can adequately explain or justify them, then you do not need to go any further. You have completed the screening stage. You must, however, complete sections 7 and 9 and publish the EIA as it stands.

If you have answered yes to the above, please complete the questions below referring to the guidance document.

5. What actions can be taken to mitigate any adverse impacts?

6. As a result of the EIA what decision or actions are being proposed in relation to the original proposals?

7. Monitoring arrangements

8. Action planning

You may wish to use the action plan template below

9. Publish the EIA

Where can I get additional information, advice and guidance?

In the first instance, please consult the accompanying guide “Equality Impact Assessment Guidance”

Practical advice, guidance and support

Help and advice on undertaking an EIA or receiving training related to equalities legislation and EIAs is available to **all managers** across the council from officers within Service Improvement. The officers within Service Improvement will also provide overview quality assurance checks on completed EIA documents.

Please contact:

Kashmir Singh - 0121 569 3828