

# Equality Impact Assessment Template

**Date: 13 December 2018**

Title of proposal (include forward plan reference if available)	SMBC10/02/2019 – Supported Lodgings for Homeless Young People
Directorate and Service Area	Adult Social Care, Health & Wellbeing
Name and title of Lead Officer completing this EIA	Craig Stevens, Commissioner
Contact Details	<a href="mailto:Craig_stevens@sandwell.gov.uk">Craig_stevens@sandwell.gov.uk</a> 0121 569 5701
Names and titles of other officers involved in completing this EIA	Justin Haywood - Commissioning Operational Manager Craig Stevens - Commissioner
Partners involved with the EIA where jointly completed	
Date EIA completed	22 March 2018
Date EIA signed off or agreed by Director or Executive Director	
Name of Director or Executive Director signing off EIA	David Stevens
Date EIA considered by Cabinet Member	23 January 2019

See [Equality Impact Assessment Guidance](#) for key prompts that must be addressed for all questions

<b>1. The purpose of the proposal or decision required (Please provide as much information as possible)</b>
<p>To authorise the commencement of re-procurement of the Supported Lodgings contracts listed in this report.</p> <p>Authorise the Director-Monitoring Officer to enter into contracts with successful tenderers for a period of two years with the option to extend these contracts further for two periods of one year on terms to be agreed by the Executive Director – Adult Social Care, Health and Wellbeing.</p> <p>If fewer than three tenders are received authorise an exemption to rules 8.7, 8.10 and 8.11 of Procurement and Contract Procedure Rules 2018-2019 is requested to allow the contract to be awarded</p> <p>of Procurement and Contract Procedure Rules 2016-2017 to allow a contract to be awarded to the successful tenderer.</p>
<b>2. Evidence used/considered</b>
<p>Meetings and discussions with current service provider, discussions with the children's as services accommodate under 18's and client consultation with 2 case studies attached</p>
<b>3. Consultation</b>
<p>As above</p>
<b>4. Assess likely impact</b>

Capacity of and budget for the current service remain the same and the current provider have indicated they will be submitting a bid

**Please complete the table below at 4a to identify the likely impact on specific protected characteristics**

**4a. Use the table to show:**

- Where you think that the strategy, project or policy could have a negative impact on any of the equality strands (protected characteristics), that is it could disadvantage them or if there is no impact, please note the evidence and/or reasons for this.
- Where you think that the strategy, project or policy could have a positive impact on any of the groups or contribute to promoting equality, equal opportunities or improving relationships within equality characteristics.

<b>Protected Characteristic</b>	<b>Positive Impact</b>	<b>Negative Impact</b>	<b>No Impact</b>	<b>Reason and evidence (Provide details of specific groups affected even for no impact and where negative impact has been identified what mitigating actions can we take?)</b>
	✓	✓	✓	
<b>Age</b>			✓	<b>Age range remains the same as current contract</b>
<b>Disability</b>			✓	

<b>Gender reassignment</b>			✓	
<b>Marriage and civil partnership</b>			✓	
<b>Pregnancy and maternity</b>			✓	
<b>Race</b>			✓	

[ILO: UNCLASSIFIED]

<b>Religion or belief</b>			✓	
<b>Sex</b>			✓	
<b>Sexual orientation</b>			✓	
<b>Other</b>				

Does this EIA require a full impact assessment? Yes  No

[ILO: UNCLASSIFIED]

If there are no adverse impacts or any issues of concern or you can adequately explain or justify them, then you do not need to go any further. You have completed the screening stage. You must, however, complete sections 7 and 9 and publish the EIA as it stands.

If you have answered yes to the above, please complete the questions below referring to the guidance document.

[ILO: UNCLASSIFIED]



**5. What actions can be taken to mitigate any adverse impacts?**

**6. As a result of the EIA what decision or actions are being proposed in relation to the original proposals?**

**7. Monitoring arrangements**

Services are monitored through quarterly outcome workbooks and quarterly contract meetings  
Service providers meet monthly with the commissioner and a representative from housing to discuss operational issues

**8. Action planning**

You may wish to use the action plan template below

Question no. (ref)	Action required	Lead officer/ person responsible	Target date	Progress

**9. Publish the EIA**

## Where can I get additional information, advice and guidance?

In the first instance, please consult the accompanying guide “Equality Impact Assessment Guidance”

### **Practical advice, guidance and support**

Help and advice on undertaking an EIA, using the electronic EIA toolkit or receiving training related to equalities legislation and EIAs is available to **all managers** across the council from officers within Improvement and Efficiency. The officers within in Improvement and Efficiency will also provide overview quality assurance checks on completed EIA documents.

**Please contact:**

Kashmir Singh - 0121 569 3828