

REPORT TO CABINET

17 October 2018

Subject:	Supply of Domestic Ironmongery
Presenting Cabinet Member:	Councillor Kerrie Carmichael – Cabinet Member for Housing
Director:	Director – Housing and Communities – Alan Caddick
Contribution towards Vision 2030:	
Key Decision:	Yes
Forward Plan (28 day notice) Reference:	SMBC01/10/2018
Cabinet Member Approval and Date:	Councillor Kerrie Carmichael
Director Approval:	Alan Caddick
Reason for Urgency:	Urgency provisions do not apply
Exempt Information Ref:	Exemption provisions do not apply
Ward Councillor (s) Consulted (if applicable):	Ward councillors have not been consulted
Scrutiny Consultation Considered?	Scrutiny have not been consulted
Contact Officer(s):	<p>Steve Piddock – Contract Administrator – Neighbourhoods steve_piddock@sandwell.gov.uk</p> <p>Wendy Jones – Procurement Officer – Procurement Services wendy_jones@sandwell.gov.uk</p>

DECISION RECOMMENDATIONS

That Cabinet:

1. Authorise the Director – Housing and Communities to award the contract for Supply of Domestic Ironmongery to CBS (Midlands) Ltd for a contract period of three years, from 1st December 2018 to 30th November 2021..

2. That in connection with 1. above, the Director – Monitoring Officer be authorised to enter into the appropriate contract with CBS (Midlands) Ltd.

1 PURPOSE OF THE REPORT

1.1 This report seeks approval to award the contract to Supply Domestic Ironmongery to Roway Lane Supplies Section.

2 IMPLICATION FOR THE COUNCIL'S AMBITION

2.1 The renewal of this contract will enable our customers to feel safe within their homes.

3 BACKGROUND AND MAIN CONSIDERATIONS

3.1 The Council is seeking to appoint one Supplier to Supply Domestic Ironmongery to Roway Lane Supplies Section to enable the repairs and maintenance teams to undertake repairs to Sandwell MBC properties for a contract period of three years, from 1st December 2018 to 30th November 2021.

3.2 The current contract expires on the 30th November 2018.

3.3 Ten expressions of interest were received of which four compliant tenders were returned by the deadline of 20th July 2018.

3.4 The anticipated value of the contract is in the region of £546,000 (£182,000 per annum) for a period of three years.

3.5 The four compliant tenders received have been evaluated in accordance with the criteria stipulated within the tender documentation; the supplier with the winning submission is CBS (Midlands) Ltd.

4 THE CURRENT POSITION

4.1 The current contract was awarded in October 2016.

4.2 The current supplier of our Ironmongery is CBS (Midlands) Ltd.

5 CONSULTATION (CUSTOMERS AND OTHER STAKEHOLDERS)

5.1 No consultation with stakeholders was required.

6 ALTERNATIVE OPTIONS

- 6.1 There are no other options available, this contract is required in order for Sandwell MBC to be able to maintain its current housing stock.

7 STRATEGIC RESOURCE IMPLICATIONS

- 7.1 The proposed contract for £546,000 (£182,000 per annum) over three years for the Supply of Domestic Ironmongery to Roway Lane Supplies Section is included within approved Housing Revenue Account budgets.

8 LEGAL AND GOVERNANCE CONSIDERATIONS

- 8.1 All contracts will be awarded in accordance with the council's Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015.

9 EQUALITY IMPACT ASSESSMENT

- 9.1 An Equality Impact Assessment was not undertaken as this is a renewal of an existing contractual arrangement. The contract will be monitored to ensure compliance.

10 DATA PROTECTION IMPACT ASSESSMENT .

- 10.1 The sharing of any relevant data for the delivery of this contract will be in compliance with the General Data Protection Regulations.

11 CRIME AND DISORDER AND RISK ASSESSMENT

- 11.1 There are no crime and disorder issues needed to be considered as part of this report.

12 SUSTAINABILITY OF PROPOSALS

- 12.1 The contract will be in place for a period of three years.

13 HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE).

CBS (Midlands) Ltd response to Social Value Question is as follows:

As a small to medium independent enterprise with a small workforce of 5 our opportunities here are limited, however, there are some boxes we would tick here.

Albeit our Company is based in the neighbouring borough of Dudley we are just 4 miles away from your stores at Roway Lane and the Sandwell council offices. Being in such close proximity allows us to manage our delivery vehicle movement accordingly. We will manage orders received from SMBC effectively as to not require multiple to and from journeys, in addition all our staff live within 10 miles of our Dudley office meaning minimal commutes.

As such this minimises our carbon footprint/vehicle pollution as far as staff and our delivery operations are concerned.

Securing the SMBC supply contract for ironmongery for the last 6 years and the subsequent securing of the UPVC tender for the last 4 years has enabled us to offer secure, stable employment to our current staff. More recently continued sustainable growth has allowed us to add to our team.

Opportunities to additional staff and possible apprenticeships are always in our mind and form part of our growth. Last year we employed a work experience student from Dudley College who was a SMBC resident.

The nature of business generates a substantial amount of waste in the form of packaging. We hold a very simple recycling and environmental policy geared towards minimizing waste from this operation. Majority of cardboard packaging received from the supplier are re-used in the supply of goods to our customers. Any damaged or unusable packaging is recycled within our allocated bins.

In the past we have provided individual player or team sponsorship to football teams located within SMBC area. A couple of examples include Tividale FC and Bustlehome FC.

14 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND

14.1 The renewal of this contract will enable Sandwell MBC to quickly repair our properties.

15 CONCLUSIONS AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

15.1 The current contract was agreed by Cabinet in October 2016

15.2 This contract is still required in order for Sandwell MBC to continue to maintain its current stock

15.3 Therefore, it is recommended that Cabinet approve the award of the contract for the supply of Domestic Ironmongery to Roway Lane Supplies Section to CBS (Midlands) Ltd as set out in Appendix 1.

15.4 CBS (Midlands) Ltd are based in Dudley.

16 **BACKGROUND PAPERS**

16.1 None

APPENDICES:

Appendix 1, Tender Return Results

Alan Caddick
Director – Housing and Communities

Appendix 1
Tender Return Results

Supply of Domestic Ironmongery to Roway Lane Supplies Section

Supplier	Price %	Quality Mark %	Total	Rank
CBS (Midlands) Ltd	60.00	31.00	91.00	1
Supplier B	42.59	28.80	71.39	2
Supplier C	41.54	28.60	70.14	3
Supplier D	53.74	11.00	64.74	4