

## Sandwell Metropolitan Borough Council

15 January 2019

<b>Subject:</b>	Appointment to Committees/Boards
<b>Director:</b>	Surjit Tour – Director- Monitoring Officer
<b>Contribution towards Vision 2030:</b>	
<b>Contact Officer(s):</b>	Trisha Newton Principal Democratic Services Officer Trisha_newton@sandwell.gov.uk

### **DECISION RECOMMENDATIONS**

#### **That the Council:-**

1. nominates a Vice Chair from within the membership of the Licensing Committee for the remainder of the 2018/19 municipal year;
2. approves the appointment of Charlotte Ward-Lewis, from the Diocese of Birmingham, as a voting representative to the Children's Services and Education Scrutiny Board.
3. Approves the appointment of John Cash, from the Council's Tenant Review Panel, as a non-voting representative to the Safer Neighbourhoods and Active Communities Scrutiny Board.

## 1 PURPOSE OF THE REPORT

### **Licensing Committee**

At its annual meeting on 22 May 2018 the Council considered appointments to the Committees, Boards and other fora for the 2018/19 Municipal Year and the assignment of members to those roles and bodies.

A Chair and two Vice Chairs were appointed to Licensing Committee.

It has now become necessary to seek a replacement Vice Chair to the Licensing Committee due to Councillor White having other commitments. Council is asked to appoint a replacement Vice Chair.

### **Co-opted Representation on Committees dealing with Educational Matters**

In line with the Council's established practice and with the exceptions detailed below, co-opted members are not appointed to scrutiny boards, but the involvement of people as independent advisors in specific reviews is secured, appropriate to their expertise or area of interest.

Guidance in relation to the implementation of the Local Government Act 2000 and Localism Act 2011 advises that Church and Parent Governor representatives must be appointed to the relevant overview and scrutiny committee(s) where education matters are being discussed.

The Council's Constitution therefore provides that the Children's Services and Education Scrutiny Board shall include in its membership the following voting representatives:-

- (a) 1 Church of England diocese representative;
- (b) 1 Roman Catholic Archdiocese representative;
- (c) 2 Parent Governor representatives.

If the scrutiny board deals with matters other than education functions that are the responsibility of the executive, these representatives shall not vote on those matters, although they may stay in the meeting and speak.

In line with the requirements, the Council currently appoints two co-opted members:

- 1 Church of England diocese representative;
- 1 Roman Catholic Archdiocese representative.

The Council is asked to approve the appointment of Charlotte Ward-Lewis to replace Reverend Peter French.

### **Co-opted representation on Scrutiny Board with responsibility for the Council's housing provision**

The Council's Constitution provides that the scrutiny board with responsibility for the Council's housing provision (currently the Safer Neighbourhoods and Active Communities Scrutiny Board) shall include in its membership a non-elected co-opted member with no voting rights from the Tenant Review Panel.

The Council is asked to approve the appointment of John Cash to replace Mike Babb.

## **2 IMPLICATIONS FOR SANDWELL'S VISION**

- 2.1 The Council's decision making structures are designed to support the delivery of Sandwell's Vision 2030.

## **3 STRATEGIC RESOURCE IMPLICATIONS**

- 3.1 There are no direct resource implications arising from the approval of the decision-making structures or the appointment of members to positions within the structure. The costs associated with the Members' Allowances Scheme will be met from within allocated resources.
- 3.2 Where a member does not have, throughout the whole of a year, any such responsibilities as entitle him/her to a special responsibility allowance, his/her entitlement shall be to payment pro rata to the length of time he/she holds the special responsibility.

## **4 LEGAL AND GOVERNANCE CONSIDERATIONS**

- 4.1 The Constitution prescribes the issues that the Council should address at its Annual Meeting in terms of the identification of the person(s) or bodies it wishes to carry out its functions as a local authority and the portfolios and terms of reference for those persons and bodies. It has now become necessary to make changes to some appointments made at the Annual Meeting.

## **5 ALTERNATIVE OPTIONS**

- 5.1 Only full Council can approve changes to appointments to Committees, Boards and Other Fora.

## **6 CONSULTATION (CUSTOMERS AND OTHER STAKEHOLDERS)**

- 6.1 No consultation is required. The proposal is subject to approval by full Council.

## **7 EQUALITY IMPACT ASSESSMENT**

- 7.1 An equality impact assessment is not required.

## **8 DATA PROTECTION IMPACT ASSESSMENT**

8.1 A data protection impact assessment is not required.

## **9 CRIME AND DISORDER AND RISK ASSESSMENT**

9.1 There are no crime and disorder issues arising from this report.

## **10 SUSTAINABILITY OF PROPOSALS**

10.1 There are no implications arising from this report.

## **11 HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE)**

11.1 There are no health and wellbeing implications arising from this report.

## **12 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND**

12.1 There is no impact on any Council managed property arising from this report.

**Surjit Tour**  
**Director – Monitoring Officer**