



## REPORT TO CABINET

25 July 2018

<b>Subject:</b>	<b>Supply, Lay and Maintain Flooring to Council Properties</b>
<b>Presenting Cabinet Member:</b>	<b>Councillor Kerrie Carmichael - Cabinet Member for Housing</b>
<b>Director:</b>	<b>Director - Housing and Communities - Alan Caddick</b>
<b>Contribution towards Vision 2030:</b> 	
<b>Key Decision:</b>	Yes
<b>Forward Plan (28 day notice) Reference:</b>	SMBC 07/06/2018
<b>Cabinet Member Approval and Date:</b>	Cllr K Carmichael
<b>Director Approval:</b>	Alan Caddick
<b>Reason for Urgency:</b>	Urgency provisions do not apply
<b>Exempt Information Ref:</b>	Exemption provisions do not apply
<b>Ward Councillor (s) Consulted (if applicable):</b>	Ward Councillors have not been consulted.
<b>Scrutiny Consultation Considered?</b>	Scrutiny have not been consulted.
<b>Contact Officer(s):</b>	Steve Piddock Contract Manager – Asset Management and Maintenance 0121 569 6023 Matthew Cotter Category Manager - Procurement Services 0121 569 6073

## **DECISION RECOMMENDATIONS**

### **That Cabinet:**

1. Authorise the Director – Housing and Communities to award the contract to Supply, Lay and Maintain Flooring to Council Properties to Hill Interior Contracts Limited.
2. That in connection with 1. above, the Director – Monitoring Officer be authorised to enter into an appropriate contract with Hill Interior Contracts Limited.

### **1 PURPOSE OF THE REPORT**

- 1.1 This report seeks approval to award the contract to Supply, Lay and Maintain Flooring to Council Properties.

### **2 IMPLICATION FOR THE COUNCIL'S AMBITION**

- 2.1 The award of this contract will enable our customers to feel safe within their homes.

### **3 BACKGROUND AND MAIN CONSIDERATIONS**

- 3.1 The Council is seeking to appoint one contractor to Supply, Lay and Maintain Flooring to Council Properties for a contract period of three years, from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2021.
- 3.2 The current contract expires on the 31<sup>st</sup> July 2018.
- 3.3 Thirty-one expressions of interest were received of which eight compliant tenders were returned by the deadline of 11<sup>th</sup> May 2018.
- 3.4 The anticipated value of the contract is in the region of £450,000 (£150,000 per annum) for a period of three years.
- 3.5 The eight compliant tenders received have been evaluated in accordance with the criteria stipulated within the tender documentation; the supplier with the winning submission is Hill Interior Contracts Ltd.

### **4 THE CURRENT POSITION**

- 4.1 The current contract was awarded in July 2014.
- 4.2 The current contract is undertaken by Hill Interior Contracts Ltd.

## **5 CONSULTATION (CUSTOMERS AND OTHER STAKEHOLDERS)**

5.1 No consultation was required.

## **6 ALTERNATIVE OPTIONS**

6.1 There are no other options available, this contract is required in order for Sandwell MBC to be able to maintain its current housing stock. Part of this contract includes the renewal of wet room flooring; Sandwell MBC don't have suitably trained employees to undertake this work.

## **7 STRATEGIC RESOURCE IMPLICATIONS**

7.1 The proposed contract for £450,000 (£150,000 per annum over three) for provision of Supply, Lay and Maintain Flooring to Council Properties is included within approved Housing Revenue Account budgets.

## **8 LEGAL AND GOVERNANCE CONSIDERATIONS**

8.1 All contracts will be awarded in accordance with the council's Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015.

## **9 EQUALITY IMPACT ASSESSMENT**

9.1 An Equality Impact Assessment was not undertaken as this is a renewal of an existing contractual arrangement. The contract will be monitored to ensure compliance.

## **10 DATA PROTECTION IMPACT ASSESSMENT**

10.1 The sharing of any relevant data for the delivery of this contract will be in compliance with the General Data Protection Regulations.

## **11 CRIME AND DISORDER AND RISK ASSESSMENT**

11.1 There are no crime and disorder issues needed to be considered as part of this report.

## **12 SUSTAINABILITY OF PROPOSALS**

12.1 There are no sustainability implications.

**13 HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE)**

Hill Interior Contracts Ltd response is as follows:

Hill Interior are based in Halesowen West Midlands with all employees being local and a number from the Sandwell Borough, all employees undertake annual training and are provided additional training for new skills if required. Hill Interior would also propose to advertise any future job positions in a job centre within the borough of Sandwell. Hill Interior will also propose to work with centres of Higher education within the Sandwell borough with regards to any future Apprenticeships. Hill Interior also hold current credit accounts with local suppliers and merchants and propose to only use these local suppliers for this contract.

**14 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND**

14.1 The award of this contract will enable Sandwell MBC to quickly renew, or repair any specialised flooring in our properties.

**15 CONCLUSIONS AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS**

15.1 The current contract was awarded in July 2014

15.2 This contract is still required in order for Sandwell MBC to continue to maintain its current housing stock

15.3 Therefore, it is recommended that cabinet approve the renewal of the Supply, Lay and Maintain Flooring to Council Properties, to Hill Interior Contracts Ltd as set out in Appendix 1.

15.4 Hills Interior Contracts Ltd are based in Halesowen.

**16 BACKGROUND PAPERS**

16.1 None

**17 APPENDICES:**

Appendix 1, Tender Return Results

**Alan Caddick**

## Director Housing and Communities

### Appendix 1 Tender Return Results

Supplier	Price %	Quality Mark %	Total	Rank
Hill Interior Contracts Ltd	57.66%	29.00%	86.66%	1
Contractor B	60.00%	20.60%	80.60%	2
Contractor C	46.84%	28.00%	74.84%	3
Contractor D	54.37%	16.20%	70.57%	4
Contractor E	43.18%	23.40%	66.58%	5
Contractor F	46.45%	20.00%	66.45%	6
Contractor G	43.99%	18.40%	62.39%	7
Contractor H	40.60%	19.60%	60.20%	8