## Agenda Item 9

### Subject:
Supply of Kitchen Cabinet and Sundries

### Presenting Cabinet Member:
Councillor Kerrie Carmichael – Cabinet Member for Housing

### Director:
Director – Housing and Communities - Alan Caddick

### Contribution towards Vision 2030:

### Key Decision:
Yes

### Forward Plan (28 day notice)
**Reference:** SMBC09/06/2018

### Cabinet Member Approval and Date:
Councillor Kerrie Carmichael

### Director Approval:
Alan Caddick

### Reason for Urgency:
Urgency provisions do not apply

### Exempt Information Ref:
Exemption provisions do not apply

### Ward Councillor (s) Consulted (if applicable):
Ward councillors have not been consulted

### Scrutiny Consultation Considered?
Scrutiny have not been consulted

### Contact Officer(s):
- Steve Piddock – Contracts Manager
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- Carol Wintle – Category Manager
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DECISION RECOMMENDATIONS

That Cabinet:

1. Authorise the Director – Housing and Communities to award the contract to supply Kitchen Cabinets and Sundries to Richmond Cabinet Co Ltd for a four-year period from 1st July 2018 to 30th June 2022 in the sum of £480,000.

2. That in connection with 1 above, the Director – Monitoring Officer be authorised to enter into an appropriate contract with Richmond Cabinet Co Ltd on terms and conditions to be agreed by the Director – Housing and Communities.

1 PURPOSE OF THE REPORT

1.1 This report seeks approval to award the contract for the provision of Richmond Cabinet Co Ltd to continue to supply kitchen units and sundries to the Council’s Asset Management and Maintenance Supplies Section based at Roway Lane.

2 IMPLICATION FOR THE COUNCIL’S AMBITION

2.1 The continued purchase of kitchen units and sundries will enable our customers to feel safe within their homes, and have the feeling that properties are being maintained.

3 BACKGROUND AND MAIN CONSIDERATIONS

3.1 The council is seeking to continue to use Richmond Cabinet Co Ltd to supply kitchen units and sundries for a four-year period from 1st July 2018 to 30th June 2022.

3.2 A procurement exercise in the form of a direct award has been undertaken in compliance with the terms and conditions of the LHC framework K5 the supply of kitchen cabinets, worktops and associated products. Richmond Cabinet Co Ltd are the preferred supplier.

3.3 The current contract for the supply of kitchen units and sundries expired on 1st November 2017. This utilised the Procurement for Housing Framework (PFH) for the supply of kitchens and bathrooms. A new PFH framework has been established however Richmond are not on the list of Kitchen suppliers.
3.4 Since 2005 the Construction Partners delivering improvements through the Housing Capital Investment programme and the Repairs and Maintenance Service have fitted Richmond kitchens in Council properties. In order to continue to be able to repair and replace these units and cabinets as and when necessary, there is a requirement to continue to stock matching kitchen units within the Supplies Section at Roway Lane.

3.5 The expenditure per annum is in the region of £120,000.

3.6 The specification for the kitchen Units is to provide 18mm thick fine surfaced chipboard with a water-resistant melamine coating. The base units and wall cupboards are in a white finish. The draw fronts and cupboards doors are available in a number of differing colours however the Council only stock the Birch range.

4 THE CURRENT POSITION

4.1 The expired contract was awarded in November 2013 via the PFH framework.

4.2 There is still the requirement to purchase kitchen units and sundries directly from Richmond Cabinet Co Ltd as they are the only manufacture of the units that the Council currently stock. Other manufacturers are not able to match the colours or the style of kitchen units/doors and drawers that are required.

5 CONSULTATION (CUSTOMERS AND OTHER STAKEHOLDERS)

5.1 No consultation is required.

6 ALTERNATIVE OPTIONS

6.1 If this contract is not approved the Council will still be require the facility to purchase Richmond Cabinets. To make any such purchases would be non-compliant with the public contract regulations 2015.

6.2 If an alternative supplier was used then the likelihood is that when individual drawer fronts or doors are in need of replacement, instead of replacing just the necessary item it would be necessary to replace all doors within the kitchen thereby increasing costs and the demand on budgets for such works.

7 STRATEGIC RESOURCE IMPLICATIONS

7.1 The proposed expenditure of £480,000 (£120,000 per annum) over the four-year period from 1st July 2018 to 30th June 2020 is included within the approved Housing Revenue Account budgets.
8  LEGAL AND GOVERNANCE CONSIDERATIONS

8.1 This contract will be awarded in accordance with the council’s Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015.

9  EQUALITY IMPACT ASSESSMENT

9.1 An Equality Impact Assessment has not been undertaken.

10  DATA PROTECTION IMPACT ASSESSMENT

10.1 There are no data protection issues needed to be considered as part of this report.

11  CRIME AND DISORDER AND RISK ASSESSMENT

11.1 There are no crime and disorder issues needed to be considered as part of this report.

12  SUSTAINABILITY OF PROPOSALS

12.1 There are no sustainability implications.

13  HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE)

13.1 Below is the social value response submitted by Richmond Cabinet Co Ltd when they applied for admission to the LHC Framework.

Historically we thought that as a manufacturing company there was very little we could add directly in relation to Social Inclusion and CSR as the factory foundations are fixed. We could employ local people as kitchen designers to survey occupied properties but that was as much as we could do.

However, with some forward thinking and turning our thoughts into reality, we have a model in place which can be replicated throughout the UK resulting in employment for local people, particularly those who would struggle to gain mainstream employment.

Richmond has successfully engaged in a number of contracts working with Social Enterprises and Supported Businesses. We supply local kitchen contracts using the labour and resources of a Social Enterprise or Supported Business locally through assembly, storage and delivery.
Our model focuses on creating local employment for people who would find obtaining mainstream employment difficult. We have satellite operations currently providing work opportunities for people with disabilities as well as young people from difficult backgrounds to enhance their life skills and give a sense of purpose. Currently Richmond operates contracts through social enterprises in 5 locations throughout the UK and we are in discussion with a number of other authority’s keen to support this process.

This partnership will create an assembly facility in Stoke on Trent which will facilitate the assembly and deliver kitchens for Stoke City Council and Aspire Housing. This is an enhanced service to our current contract with Stoke City Council where Richmond has been supplying kitchens directly for over 10 years. Enterprising Futures & PM Training give work based opportunities to young people aged 16 – 24 along with extensive training both academically and work based. Before the learners are released into the work environment they undergo a training program which is designed to prepare them for working life, once they have completed this initial training program they are considered suitable for working life. They have shown they are able to get up each morning, arrive at the work place on time and conduct themselves in the appropriate manner. Most of these skills come naturally to many of us, but there are people who may not have had the encouragement or support from their peers. We will be creating opportunities for 12 young people, these numbers will increase once all contracts are moved over and as we continue to add other local contracts this will create additional employment.

Richmond are also keen to support our clients and contractor partners, we recently sponsored an award and made a donation to the Stars in the Community awards for Bolton at Home. We provide kitchen furniture to charitable causes and make regular donations to community activities.

Richmond’s model allows for the creation of local employment but it also gives the client a more reactive level of service, with stock on the ground. It also allows clients to meet their obligations under The Public Services (Social Value) Act 2012 and environmentally it improves our Carbon footprint as a manufacturer as we reduce the need to transport large numbers of built up units from our manufacturing base to the client’s premises.

Richmond also has national agreements with national merchant companies such as Jewson, Travis Perkins, Grafton, Wolsley as an alternative local supply chain; this also allows us to have stock on the ground in the locality.
14 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND

14.1 The approval of this exemption will enable the Council to quickly renew, or repair any Kitchen unit with a matching item.

15 CONCLUSIONS AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

15.1 There is still the requirement to purchase kitchen units and sundries directly from Richmond Cabinet Co Ltd as they are the only manufacture of the units that the Council currently stock. These units and sundries are needed in order for the Council to continue to maintain its current housing stock.

15.2 Therefore, it is recommended that cabinet approve the award the contract for the supply kitchen units and sundries from Richmond Cabinet Co Ltd.

16 BACKGROUND PAPERS

16.1 None

17 APPENDICES:

None

Alan Caddick
Director – Housing and Communities